

## Whistleblower Report<sup>1</sup>

<b>1. DESCRIPTION OF THE MISCONDUCT<sup>2</sup></b>
Provide the information you have about the alleged misconduct. Provide specific facts or circumstances that suggest this (e.g. date, place where the alleged infringement was observed), natural or legal persons involved, positions of the persons involved. Please indicate whether you have any evidence (e.g. documents, photos, e-mail correspondence).
<a href="#">Click here to enter text</a>
<b>2. METHOD OF OBTAINING INFORMATION (WHEN PERFORMING WORK DUTIES OR ESTABLISHING LEGAL RELATIONSHIPS RELATED TO THE PERFORMANCE OF WORK DUTIES, OR BY BEING IN PRACTICE)</b>
<a href="#">Click here to enter text</a>
<b>3. INDICATE WHAT HARM (IF ANY) TO THE PUBLIC INTEREST AND TO WHICH MEMBERS OF THE PUBLIC THE ALLEGED INFRINGEMENT HAS CAUSED OR IS LIKELY TO CAUSE</b>
<a href="#">Click here to enter text</a>
<b>4. ATTACHMENTS</b>
<i>Please indicate the documents attached to the report that you believe confirm the alleged infringement</i>
<a href="#">Click here to enter text</a> 1. 2. ...
<b>5. DETAILS OF THE APPLICANT</b>
<a href="#">Click here to enter text</a> – Name, Surname, personal identity number
<a href="#">Click here to enter text</a> – Contact details (email, phone number, details of where to contact you, including how to send a reply)
<b>6. DATE OF SUBMISSION</b> <a href="#">Click here to enter text</a>
<b>7. IF THIS VIOLATION HAS ALREADY BEEN REPORTED BEFORE, INDICATE THE DATE AND ADD A RESPONSE IF IT WAS RECEIVED</b> <a href="#">Click here to enter text</a>

**By submitting a whistleblower report, I certify that:**

- ✓ agree to the processing of my personal data (for registration of the report, verification of the information provided, review of the report and re-contact with me);
- ✓ believe the information in the report to be true;
- ✓ am aware that I may be held liable for knowingly providing false information as provided for in the laws and regulations.

**If my report is not considered a whistleblower report<sup>3</sup>:**

- 1) **I agree** to my report being considered as an application from a natural person (*this means review by general procedure without providing for the protection guarantees specified in the Whistleblowing Law*).
- 2) **I do not agree** to my report being considered as an application by a natural person.

**Additionally specify<sup>3</sup>:**

- 1) **I want** to receive acknowledgement of receipt of the report.

<sup>1</sup> An anonymous report does not qualify as a whistleblower's report and does not ensure the protection specified in the Whistleblowing Law of the Republic of Latvia for the Whistleblower.

<sup>2</sup> Knowingly making false statements, and/or Reporting infringement of only personal interest does not constitute whistleblowing.

<sup>3</sup> Mark the selected option.

- 2) **I want** to receive a decision a decision on whether or not an application has been recognised as a whistleblower report.
- 3) If a violation is detected, **I allow** to make public information regarding the detected violation pursuant to Section 7, Paragraph nine of the Whistleblowing Law.<sup>4</sup>

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<sup>4</sup> The information is published without revealing or compromising the identity of the whistleblower and in compliance with general data protection requirements.